

ODGI BoD Meeting Minutes

Meeting Type: Board of Directors Officers Committee General

Meeting Notice: Regularly Scheduled Specially Called

Meeting Date: 2013-06-03

Meeting Open Time: 7:13 pm

Meeting Location: William Burbage's Residence, 203 Drennen Road, Orlando, FL 32806

Meeting Chairperson: Mark Janssen

Meeting Scribe: Daryl Siddon

Meeting Attendance:

Present: William Burbage, Mark Janssen, Daryl Siddon

Absent: James LeBaube

Meeting Quorum: # Needed = 3 # Present = 3

Meeting Agenda:

1. Old Business
 - a. Approval of Prior BoD Meeting Minutes (Siddon)
 - b. Status/Disposition of Outstanding Action Items
 - i. Solicit Candidates For Events Coordinator Position (Burbage)
 - ii. Establish ODGI With City Government (Janssen)
 - iii. Establish ODGI With County Government (Janssen)
 - iv. Develop ODGI's Solicitation of Contributions Registration Application (LeBaube)
2. New Business
 - a. Review ODGI Products Summary (Siddon)
 - b. Review Multi-Year Strategic Plan (Siddon)
 - c. Review ODGI's Solicitation of Contributions Registration Application (LeBaube)
3. Any Other Business (Janssen)
 - a. None
4. Next BoD Meeting (Janssen)

Meeting Topic #1a: Approval of Prior BoD Meeting Minutes

Discussion:

The meeting minutes of the 2013-05-29 Board of Directors Meeting were displayed, reviewed, and discussed.

Motion Originator: Daryl Siddon

Motion Description:

Adopt the 05/29/2013 dated ODGI Board of Directors meeting minutes.

Motion Consideration: As Is Debated Amended

Vote Type: By Roll Call:

Votes For: William Burbage,

Mark Janssen,

Daryl Siddon

Votes Against: None

Votes Abstained: None

Motion Disposition: Passed Rejected Tabled Withdrawn

Meeting Topic #1b: Status/Disposition of Outstanding Action Items

Discussion (Action Item #4: Solicit Candidates For Events Coordinator Position)

William Burbage reported that there was no new status to report on this action item.

Discussion (Action Item #5 : Establish ODGI With City Government)

Mark Janssen reported that ODGI was now established with the City of Orlando. He provided the Secretary with a copy of the ODGI's 2013 City of Orlando Business Tax Receipt (a.k.a., business license). The official business tax receipt is posted at the primary business address. A copy is posted on the ODGI website. The BoD agreed that this action item was now closed.

Discussion (Action Item #6: Establish ODGI With County Government)

Mark Janssen reported that ODGI was now established with Orange County. He provided the Secretary with a copy of the ODGI's 2013 Orange County Business Tax Receipt (a.k.a., business license). The official business tax receipt is posted at the primary business address. A copy is posted on the ODGI website. The BoD agreed that this action item was now closed.

Discussion (Action Item #8: Develop ODGI's Solicitation of Contributions Registration Application)

James LeBaube was not present to report on the status of this action item.

Meeting Topic #2a: Review ODGI Products Summary

Discussion:

Daryl Siddon displayed and discussed a table summarizing the ODGI products. This product summary was consolidated from the Position Duties document. Additional information was added (e.g., desired content) to facilitate easier product creation and long-term maintenance. The "Status" column indicates which products need attention to be completed for business start-up phase.

Motion Originator: Daryl Siddon

Motion Description:

Adopt the 06/03/2013 dated ODGI Products Summary to go into effect on 06/03/2013.

Motion Consideration: As Is Debated Amended

Vote Type: By Roll Call:

Votes For: William Burbage,
Mark Janssen,
Daryl Siddon

Votes Against: None

Votes Abstained: None

Motion Disposition: Passed Rejected Tabled Withdrawn

Meeting Topic #2b: Review Multi-Year Strategic Plan

Discussion:

Daryl Siddon discussed the immediate need for the multi-year strategic plan to authorize ODGI Officers to pursue business in various areas. He indicated that the multi-year strategic plan is needed before the annual operating plan/budget can be developed. The plan was displayed and reviewed. The plan was revised by the Directors during the review.

Motion Originator: Daryl Siddon

Motion Description:

Adopt the 06/03/2013 dated ODGI Multi-Year Strategic Plan to go into effect on 06/03/2013.

Motion Consideration: As Is Debated Amended

Vote Type: By Roll Call:

Votes For: William Burbage,
Mark Janssen,
Daryl Siddon

Votes Against: None

Votes Abstained: None

Motion Disposition: Passed Rejected Tabled Withdrawn

Meeting Topic #2c: Review ODGI's Solicitation of Contributions Registration Application

Discussion:

Discussion of this agenda topic was tabled since James LeBaube was not present to report on its status.

Motion Originator: Daryl Siddon

Motion Description:

Table discussion of this agenda topic until the next BoD meeting.

Motion Consideration: As Is Debated Amended

Vote Type: By Roll Call:

Votes For: William Burbage,
Mark Janssen,
Daryl Siddon

Votes Against: None

Votes Abstained: None

Motion Disposition: Passed Rejected Tabled Withdrawn

Meeting Topic #3: Any Other Business

Discussion (Revisit IRS Form 1023 Tax-Exemption Application):

Daryl Siddon reported that he has not yet submitted the ODGI's IRS Form 1023 Tax-Exemption Application. He indicated that there were some needed changes. He displayed and discussed the proposed changes. There was a discussion and collaborative edits to responses of some application sections.

Motion Originator: Daryl Siddon

Motion Description:

Approve BoD edits to the ODGI's IRS Form 1023 Tax-Exemption Application for submittal to the IRS.

Motion Consideration: As Is Debated Amended

Vote Type: By Roll Call:

Votes For: William Burbage,

Mark Janssen,

Daryl Siddon

Votes Against: None

Votes Abstained: None

Motion Disposition: Passed Rejected Tabled Withdrawn

Meeting Topic #4: Next BoD Meeting

Discussion:

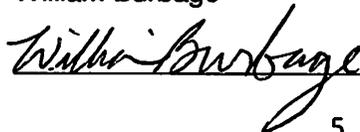
Potential dates/times/locations for the next Board of Directors Meeting were discussed. The actual date/time/location to be later established.

Meeting Close Time: 9:45 pm

Meeting Minutes Review/Approval:

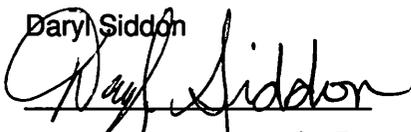
Name: William Burbage

Signature:



Date: June 22, 2013

Name: Mark Janssen
Signature: 
Date: 22 June 2013

Name: Daryl Siddon
Signature: 
Date: 06/22/2013